

Code	Activity	Frequency	Priority	Responsible	Start Date	End Date	Status	Comments
001	Administrative support for the project	Weekly	High	Project Manager	2016-01-01	2016-12-31	Active	Supporting the project team with administrative tasks, including scheduling, reporting, and communication.
002	Financial management	Monthly	High	Finance Manager	2016-01-01	2016-12-31	Active	Managing the project budget, including tracking expenses, forecasting, and reporting to stakeholders.
003	Human resources management	Weekly	High	HR Manager	2016-01-01	2016-12-31	Active	Managing the project team, including recruitment, training, and performance management.
004	Legal and compliance	As needed	High	Legal Counsel	2016-01-01	2016-12-31	Active	Ensuring the project complies with all applicable laws and regulations, including contract review and risk assessment.
005	Marketing and communications	Weekly	High	Marketing Manager	2016-01-01	2016-12-31	Active	Managing the project's public image, including media relations, press releases, and social media.
006	Operations and logistics	Weekly	High	Operations Manager	2016-01-01	2016-12-31	Active	Managing the project's day-to-day operations, including logistics, procurement, and facilities management.
007	Quality management	Weekly	High	Quality Manager	2016-01-01	2016-12-31	Active	Ensuring the project meets all quality standards, including testing, documentation, and reporting.
008	Risk management	Weekly	High	Risk Manager	2016-01-01	2016-12-31	Active	Identifying, assessing, and mitigating project risks, including financial, operational, and reputational risks.
009	Stakeholder management	Weekly	High	Stakeholder Manager	2016-01-01	2016-12-31	Active	Managing the project's relationships with all stakeholders, including clients, partners, and the public.
010	Technology management	Weekly	High	IT Manager	2016-01-01	2016-12-31	Active	Managing the project's technology infrastructure, including hardware, software, and data management.
011	Training and development	Weekly	High	Training Manager	2016-01-01	2016-12-31	Active	Managing the project's training and development programs, including onboarding, skills training, and professional development.
012	Vendor management	Weekly	High	Vendor Manager	2016-01-01	2016-12-31	Active	Managing the project's relationships with vendors, including procurement, contract management, and performance monitoring.
013	Project management	Weekly	High	Project Manager	2016-01-01	2016-12-31	Active	Overall management of the project, including planning, execution, monitoring, and reporting.
014	Business development	Weekly	High	Business Development Manager	2016-01-01	2016-12-31	Active	Identifying and pursuing new business opportunities, including sales, marketing, and partnerships.
015	Customer support	Weekly	High	Customer Support Manager	2016-01-01	2016-12-31	Active	Managing the project's customer support operations, including inquiries, complaints, and feedback.
016	Product development	Weekly	High	Product Development Manager	2016-01-01	2016-12-31	Active	Managing the project's product development process, including research, design, and testing.
017	Research and development	Weekly	High	R&D Manager	2016-01-01	2016-12-31	Active	Managing the project's research and development activities, including innovation, experimentation, and discovery.
018	Manufacturing	Weekly	High	Manufacturing Manager	2016-01-01	2016-12-31	Active	Managing the project's manufacturing operations, including production, quality control, and logistics.
019	Distribution	Weekly	High	Distribution Manager	2016-01-01	2016-12-31	Active	Managing the project's distribution channels, including sales, marketing, and logistics.
020	Customer service	Weekly	High	Customer Service Manager	2016-01-01	2016-12-31	Active	Managing the project's customer service operations, including inquiries, complaints, and feedback.

